



U.S. Department of Justice

Federal Bureau of Investigation

Washington, D.C. 20535

September 3, 2019

MUCKROCK NEWS
C/O MR. SAN FRANCISCO
DEPT MR 79065
411A HIGHLAND AVENUE
SOMERVILLE, MA 02144

Dear Mr. San Francisco:

In order to protect our ability to assess and collect fees associated with Freedom of Information Act (FOIA) submissions (28 CFR § 16.10), we are requesting that you provide proof-of-identity. We apologize for any inconvenience this may cause but when a component has a reasonable basis to believe that a requester has misrepresented their identity in order to pay outstanding fees, it may require the requester provide proof of identity. This proof must include a notarized copy of an acceptable primary identification, i.e., passport, driver's license, etc. (document must have full name and date of birth). Additionally, please provide the information requested below, if it is not included on your primary identification, before signing and dating this letter. Until received, the FBI will not take any action on your requests. Once completed, please return it to the FBI per the instructions provided.

Full Name: _____

Current Address: _____

Date of Birth: _____ Place of Birth: _____

Daytime Telephone Number: _____

Email Address: _____

Under penalty of perjury, I hereby declare that I am the person named above and I understand that any falsification of this statement is punishable under the provisions of Title 18 U.S.C. § 1001 by a fine of not more than \$10,000 or by imprisonment of not more than five years, or both; and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of Title 5 U.S.C. § 552a (i)(3), as a misdemeanor and by a fine of not more than \$5,000. **The signature must be legible.**

Signature _____ Date _____

Fax this request and proof-of-identity to the Work Process Unit at (540) 868-4997, or mail to 170 Marcel Drive, Winchester, VA 22602. If we do not receive a response from you within 30 days from the date of this letter, your open requests will be closed and no new requests will be recognized by this office.

You may file an appeal by writing to the Director, Office of Information Policy (OIP), U.S. Department of Justice, 1425 New York Ave., NW, Suite 11050, Washington, D.C. 20530-000. The envelope and the letter should be clearly marked "Freedom of Information Appeal."

Sincerely,

David M. Hardy
Section Chief
Record/Information
Dissemination Section
Records Management Division